



Position Title: Veterinary Research Assistant

Department: Scientific Programs

Reports to: Project Coordinator

Position Summary: Assist in daily research activities including call center and distribution/fulfillment for the Golden Retriever Lifetime Study

About Morris Animal Foundation:

Morris Animal Foundation is one of the oldest and largest non-profit source of funding for science that improves the lives of animals. Established in 1948 by Dr. Mark Morris, DVM, the Foundation has funded more than 2000 studies and committed over \$118M to research benefitting companion animals and wildlife. Based in Denver, Colorado, our staff of 35 professionals manages approximately 250 studies at any given time, including the Golden Retriever Lifetime Study, one of the largest and most far-reaching longitudinal studies undertaken in veterinary medicine. Each year, over \$7M of new research funding is committed through working practices that ensure only the most scientifically robust and impactful studies are supported. Building on this impressive and solid history, the Foundation is entering a new era. We believe with the increasing recognition of the vital role animals' play in the lives of humans, extraordinary growth of our mission is not only possible, but imperative. There is a tremendous amount of work to be done, and we are focused on scalable and sustainable growth of revenues and programs to meet the need.

Golden Retriever Lifetime Study:

The Golden Retriever Lifetime Study (GRLS) is a longitudinal study of approximately 3,000 Golden Retrievers, in which detailed information (including medical, lifestyle and environmental data) and biological samples are routinely collected throughout the life of each dog. Launched in 2012, the goal of this study is to identify risk factors for a variety of disorders commonly found in Golden Retrievers, including cancer.

Position Description:

- Initiate daily calls and emails regarding study participation reminders
- Respond to daily calls and emails from study participants regarding GRLS technical questions and sample collection procedures
- Update data and log correspondences in Access and online databases
- Pack and quality control annual and on-demand shipments of biological sample collection kits
- Oversee daily mailing of visit reminder postcards and reimbursement cards



Position Requirements:

- Bachelor's degree in biology or related field
- Research experience
- Organizational and communication skills
- The ability to work independently and with a team
- Customer service experience
- Promote and adhere to Foundation Core Values: Excellence, Respect, Compassion, Collaboration, Innovation, and Determination.

Preferred Requirements:

- Distribution experience
- Veterinary Technician Experience
- Call center experience

Position Specifications: Full time, exempt, nonsupervisory position

Please email your resume, cover letter and salary requirements in a word document or pdf, labeled with your complete name to Lisa Whipple at lwhipple@morrisanimalfoundation.org. Please list "Veterinary Research Assistant" in the subject line of your email. **Incomplete and/or inaccurate applications will not be considered.**