

Morris Animal Foundation



Position Title: Project Coordinator – Canine Lifetime Health Project/Golden Retriever Lifetime Study

Department: Scientific Programs – Intramural Research

Reports to: Study Director – Canine Lifetime Health Project/Golden Retriever Lifetime Study

Position Summary: The project coordinator will be responsible for day to day management and monitoring of a long-term observational study for companion animal health research. The project coordinator will assist with the generation and implementation of trial protocols, ensure compliance with protocols and manage database

About Morris Animal Foundation:

Morris Animal Foundation is the oldest and largest non-profit source of funding for science that improves the lives of animals. Established in 1948 by Dr. Mark Morris, DVM, the Foundation has funded over 2000 studies and committed over \$118M to research benefitting companion animals and wildlife. Based in Denver, Colorado, our staff of 35 professionals manages approximately 250 studies at any given time, including the Canine Lifetime Health Project, the largest and most far-reaching study run to date in veterinary medicine. Each year, over \$7M of new research funding is committed through working practices that ensure only the most scientifically robust and impactful studies are supported. Building on this impressive and solid history, the Foundation is entering a new era. We believe with the increasing recognition of the vital role animals' play in the lives of humans, extraordinary growth of our mission is not only possible, but imperative. There is a tremendous amount of work to be done, and we are focused on scalable and sustainable growth of revenues and programs to meet the need.

Golden Retriever Lifetime Study:

The Golden Retriever Lifetime Study (GRLS) is a longitudinal study of approximately 3,000 Golden Retrievers, in which detailed information (including medical, lifestyle and environmental data) and biological samples are routinely collected throughout the life of each dog. Launched in 2012, the goal of this study is to discover new insights into the causes and risk factors for a variety of disorders commonly found in Golden Retrievers and other breeds of dogs.

Position Description:

- Implement the study protocol in conjunction with the PI and Study Director and proactively manage necessary changes.

- Monitor study to ensure conformance/compliance to Study Protocols and/or Standard Operating Procedures (SOPs) during the study progress.
- Identify, evaluate and rectify problems specifically related to study sample and data acquisition and storage.
- Communicate with and support of participating veterinarians and owners.
- Coordinate adjudication processes for both final diagnoses and histopathology results and record final results in study database
- Assist in generation of quarterly study reports and staff reports
- Input study data and manage accuracy audits in the study administrative database
- Plan, schedule, track and project timelines, milestones and deliverables.

Position Requirements

- Attention to detail and ability to manage multiple data platforms
- Understanding of project management, protocols, data collection, and report writing.
- Strong written and oral communication skills.
- Some travel may be required
- Ability to project a positive and professional image.
- Experience at working both independently and in a team-oriented, collaborative environment.

Preferred Requirements:

- Bachelor's degree in Life Sciences beneficial
- Veterinary Technician Certification or relative veterinary practice experience beneficial

Position Specifications: Full time, exempt, non-supervisory position

Please email your resume, cover letter and salary requirements in a word document or pdf, labeled with your complete name to Lisa Whipple at lwhipple@morrisanimalfoundation.org. Please list "Project Coordinator" in the subject line of your email. **Incomplete and/or inaccurate applications will not be considered.**