

General Instructions for all Applications

* Electronic Submission Required *

Pre-proposals should be thoughtfully prepared and not exceed two single-spaced pages (including budget), 3/4 inch margins, and an easy to read, Arial or equivalent 11 point font. Limit references to one page (pg. 3).

Failure to adhere to these guidelines will result in the pre-proposal being returned, unreviewed.

Pre-proposals should be designed to convince the reviewer that the applicant clearly understands the problem to be studied, has devised a logical approach to the topic of significance to the species studied, and is relevant to MAF's priority areas of interest. For a full listing of these areas go to:

www.morrisanimalfoundation.org/reports/grants/our_areas_of_interest.pdf.

The Foundation will, however, consider pre-proposals in other areas.

Project designs using animal models oriented toward human disease are not appropriate.

Morris Animal Foundation's (MAF) Scientific Advisory Boards will review the pre-proposals by January 2008. Applicants will receive notification by late January 2008. Invited proposals will be due by April 1, 2008. A final decision regarding funding will be made after mid-July. Because of the nature of the scoring and the volume of pre-proposals we are unable to provide prospective investigators with a critique of their pre-proposal.

Application Guidelines for Established Investigator Grants

Due November 1, 2007

Organize and number as follows:

1. Title of pre-proposal (limit title to 80 characters; include "Pilot Study" if applicable). Do not include a separate title page.
2. Is this pre-proposal a resubmission of a previously unfunded proposal? Type the word Resubmission: Then answer with Yes or No. If yes, attach a maximum one-page response (this does not count against the page limit) to the comments received from MAF's advisory board.
3. Division (such as canine), and subdivision (such as cancer). If not specified, pre-proposal may be placed in the miscellaneous category.
4. Name, degree(s) and title or position of principal investigator and co-investigators. Include complete mailing address, name of institution, phone, fax, and email for each person. List the primary principal investigator first. For Fellowship Training pre-proposals clearly identify the Fellow and Mentor.
5. Succinctly state the hypothesis and objectives of your study.
6. Briefly describe the importance of the proposed study, relevance to MAF's interests and how your approach will provide new information on the problem. **PRELIMINARY DATA WILL SUBSTANTIALLY ENHANCE THE VIABILITY OF AN APPLICATION.**
7. Succinctly describe the experimental design to satisfy the listed objectives. Include references, but list them on a third page. For clinical studies, document availability of sufficient case material. Multi-centered investigations may be necessary to provide sufficient case material. If your study involves induction of pain or disease and/or euthanasia as an end point, you must justify why and how many animals will be involved. These types of studies will receive extra scrutiny and must adhere to MAF's Health Study Guidelines available at

www.morrisanimalfoundation.org/reports/grants/our_health_study_guidelines.pdf.

8. Budget should be well justified, include the estimated cost of technicians and graduate students, expendable supplies, expenses, and animals and animal maintenance. MAF does not pay for salaries for faculty appointed to regular/tenure track, full-time, full-salaried positions; the purchase of laboratory equipment; or travel to scientific meetings. Show budget figures and totals for each year if multi-year. Be accurate, as final proposal budget should not deviate substantially from pre-proposal budget. MAF will allow up to 8 percent of the yearly budget to be applied to indirect costs incurred by the institution. In 2007-2008, we are funding \$4.7 million in health studies. The average budget is \$42,500 per year and awards range from \$8,000 to \$114,000 per year.
9. Duration of project (one - three years). All projects are subject to yearly review. Relative amounts for specific diseases vary from year to year, and funding may depend on financing available for a specific health problem.

YOU MUST ANSWER QUESTIONS 10 - 12

10. If this pre-proposal is part of a larger ongoing program, include previous and proposed funding by institution and other sources. If not, indicate N/A.
11. If this is a continuation, or next phase, of a previous MAF-funded study, indicate the grant ID number, study title, year started, and year ended. If not, indicate N/A.
12. If this is a resubmission of a previously unapproved pre-proposal indicate title and grant ID#. If not, indicate N/A.

Prior to funding, all studies involving live animals, including client-owned animals, must be approved by the institution's Animal Care and Use Committee, and must meet MAF's Health Study Guidelines (www.morrisanimalfoundation.org/PDF/HealthStudyGuidelines.pdf).

- * If you contact breed clubs for participation in your study, be aware that MAF might solicit financial support from those breed clubs to help fund the study, if approved.
- * Morris Animal Foundation shall be entitled to one-half of the net revenues of any invention resulting from an MAF-funded study.

***** Morris Animal Foundation is moving on October 11, 2007! Please note the new address*****

To submit your pre-proposal:

Mail one (1) original and two (2) copies to:

Morris Animal Foundation

Attn: Kristin Benjamin, VP, Scientific Programs & Advancement

10200 E. Girard Avenue, Suite B430

Denver, CO 80231

Email one (1) electronic copy to:

grantapplications@morrisanimalfoundation.org

Electronic copies must be in Microsoft® Word or Adobe® Acrobat (.pdf) format and be combined into *one document for submission – do not send multiple documents*. All MUST be received by November 1, 2007.